

PLEASE READ BEFORE PROCEEDING

NO HANDWRITTEN APPLICATIONS WILL BE ACCEPTED.

PERMITS MUST BE RECEIVED BY THIS OFFICE 10 BUSINESS DAYS BEFORE DATE OF EVENT. ANY PERMITS BEING SUBMITTED TO THIS OFFICE INSIDE THE 10 BUSINESS DAY WINDOW WILL INCUR A SURCHARGE EQUAL TO THE INITIAL PERMIT FEE AMOUNT.

ALL PERMIT APPLICATIONS MUST BE FILLED OUT ONLINE BY SELECTING THE TYPE OF PERMIT BEING REQUESTED BELOW. ONCE YOUR APPLICATION IS COMPLETED YOU MUST EMAIL OR MAIL IT TO THE BELOW ADDRESS. CHECKS FOR THE APPROPRIATE AMOUNT MAY BE MAILED OR WILL BE PICKED UP AT TIME OF INSPECTION.

NO PERMITS WILL BE ISSUED WITHOUT PAYMENT.

Please make your check payable to "COUNTY OF BERGEN"

Please mail your application and check to:

Bergen County Fire Marshal
281 Campgaw Road,
Mahwah, NJ 07430

Please select the appropriate permit being applied for. If you are unsure or do not see your permit use please call our office 201-785-5718 and we will help you select the correct type permit.

☐ **TYPE I - \$54 Fee**

[View Type I Details](#)

☐ **TYPE II - \$214 Fee**

[View Type II Details](#)

☐ **TYPE III - \$427 Fee**

[View Type III Details](#)

☐ **TYPE IV - \$641 Fee**

[View Type IV Details](#)

Timothy H. Ferguson
FIRE MARSHAL

BERGEN COUNTY OFFICE OF THE FIRE MARSHAL

TELEPHONE
201-785-5718

FAX
201-785-6036



BERGEN COUNTY FIRE MARSHAL
281 CAMPGAW ROAD,
MAHWAH, NJ 07430

APPLICATION FOR PERMIT

Print

Clear

Tax Block:

Lot:

Application Date:

Municipality: -

If Municipality is not listed you must type it in.

PERMITS SHALL BE REQUIRED AND OBTAINED FOR ACTIVITIES SPECIFIED IN THE NEW JERSEY
UNIFORM FIRE CODE. THE FIRE MARSHAL MAY REVOKE A PERMIT IF UPON INSPECTION
ANY VIOLATION OF THE CODE EXISTS OR CONDITIONS OF THE PERMIT HAS BEEN VIOLATED,
OR THERE HAS BEEN ANY FALSE STATEMENT OR MISREPRESENTATION.

PERMIT LOCATION:

ADDRESS (Street and Municipality):

NAME OF LOCATION, STRUCTURE OR BUSINESS:

LOCATION OWNER:

PROPERTY OWNER:

STATE IF: Select One

ADDRESS (Street and Municipality):

TELEPHONE #:

CELL #:

EMAIL:

APPLICANT INFORMATION:

APPLICANT/BUSINESS NAME:

ADDRESS (Street and Municipality):

TELEPHONE #:

CELL #:

EMAIL:

FULL DESCRIPTION OF ACTIVITY TO BE CONDUCTED:

ACTIVITY TO BE CONDUCTED:

SET UP DATE AND TIME:			ACTUAL DATE AND TIME OF EVENT:			ACTUAL END DATE AND TIME OF EVENT:		
Date:	Time:	PM	Date:	Time:	PM	Date:	Time:	PM

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION, THAT THE INFORMATION GIVEN
CORRECT, AND THAT I AM THE OWNER, OR DULY AUTHORIZED TO ACT IN THE OWNER'S BEHALF AND
AS SUCH HEREBY AGREE TO COMPLY WITH THE APPLICABLE REQUIREMENTS OF THE FIRE CODE AS
WELL AS ANY SPECIFIC CONDITIONS IMPOSED BY THE FIRE OFFICIAL

Permit will not be issued if there are outstanding fees.

PRINT NAME:

SIGN NAME: _____

DO NOT WRITE BELOW THIS LINE

Permit Type (Please see Attached) _____ Fee \$ _____ Check # _____ Invoice # _____

☐ Type 1 - \$54 ☐ Type 2 - \$214 ☐ Type 3 - \$427 ☐ Type 4 - \$641



SPECIAL ASSISTANCE/ACCOMMODATIONS available, please call (201) 785-5718

TYPE 1 PERMITS

- i. Bonfires.
- ii. The use of a torch or flame-producing device to remove paints from, or seal membrane roofs on, any building or structure.
- iii. The occasional use of any non-residential occupancy other than Use Groups F, H or S for group overnight stays of persons over 2 ½ years of age, in accordance with N.J.A.C. 5:70-3, the State Fire Prevention Code, Section 408.14.
- iv. Individual portable kiosks or displays when erected in a covered mall for a period of less than 90 days and when not covered by a Type 2 permit.
- v. The use of any open flame or flame-producing device, in connection with any public gathering, for purpose of entertainment, amusement, or recreation.
- vi. Welding or cutting operations except where the welding or cutting is performed in areas approved for welding by the Fire Official and are registered as a Type B life hazard use.
- vii. The possession or use of explosives or blasting agents, other than model rocketry engines regulated under N.J.A.C. 12:194.
- viii. The use of any open flame or flame-producing device in connection with the training of non-fire service personnel in fire suppression or extinguishment procedures.
- ix. The occasional use in any building of a multi-purpose room, with a maximum permitted occupancy of 100 or more for amusement, entertainment or mercantile type purpose.
- x. The storage or handling of Class I flammable liquids in closed containers of aggregates amounts of more than 10 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building.
- xi. The storage or handling of Class II or IIIA combustible liquids in closed containers of aggregate amounts of more than 25 gallons, but not more than 660 gallons inside a building or more than 60 gallons, but not more than 660 gallons outside a building.
- xii. Any permanent cooking operation that requires a suppression system in accordance with N.J.A.C. 5:70-4.7(g) and is not defined as a life hazard use in accordance with N.J.A.C. 5:70-2.4.
- xiii. The use as a place of public assembly, for a total of not more than 15 days in a calendar year, of a building classified as a commercial farm building under the Uniform Construction Code.
- xiv. The temporary use of any building or portion thereof as a special amusement building for a total of not more than 15 days in a calendar year.
- xv. The erection, operation, or maintenance of any tent, tensioned membrane structure, or canopy, excluding those used for recreational camping purposes, that meets the criteria in (a)3xvi (1) or(2) below shall require a Type 1 permit. Tents, tensioned membrane structures, or canopies greater than 16,800 square feet in area and greater than 140 feet in any dimension, whether one unit or composed of multiple units; remaining in place for more than 180 days; used or occupied between December 1 and March 31; having a permanent anchoring system or foundation; or containing platforms or bleachers greater than 11 feet in height shall be subject to the permitting requirements of the Uniform Construction Code (N.J.A.C. 5:23-2.14).
- xvi. The erection, operation, or maintenance of any outdoor combustible maze shall require a Type 1 permit if the outdoor combustible maze is less than six feet in height and does not contain electrical equipment. Outdoor combustible mazes that are six feet or greater in height or contain electrical equipment shall be subject to permitting requirements of N.J.A.C. 5:23-2.14.
- xvii. The use of any A-4 use, place of worship, as a shelter with a maximum permitted occupant load of 14 persons, for 14 or fewer consecutive days, for not more than 49 days in a year in accordance with Section 408.15 of the State Fire Prevention Code.
- xviii. Unoccupied or vacant building or structure 2,500 square feet or more, but less than 12,000 square feet, in gross floor area.
- xix. Mobile or temporary food preparation activities, where open flame or flame-producing devices or appliances are used, or grease-laden vapors are produced.



TYPE 2 PERMITS

- i. Bowling lanes resurfacing and bowling pin refinishing involving the use and application of flammable liquids or materials.
- ii. Fumigation or thermal insecticide fogging.
- iii. Carnivals and circuses employing mobile enclosed structures used for human occupancy.
- iv. The use of a covered mall in any of the following manners:
 - (1) Placing or constructing temporary kiosks display booths, concession equipment or the like in more than 25% of the common area of the mall.
 - (2) Temporarily using the mall as a place of assembly.
 - (3) Using open flame or flame devices.
 - (4) Displaying liquid or gas fueled powered equipment.
 - (5) Using liquefied petroleum gas, liquefied natural gas, and compressed flammable gas in containers exceeding five-pound capacity.
- v. Storage outside of buildings of LP-gas cylinders or other compressed gas containers when a part of a cylinder exchange program.
- vi. Unoccupied or vacant buildings or structures 12,000 square feet or more, but less than 100,000 square feet in gross floor area.
- vii. The use of any building or portion thereof previously registered as a Life Hazard Use for mercantile purposes on a temporary basis.
 - (1) Exception: No permit shall be required for any mercantile use registered as a Life Hazard Use.
- viii. The storage or retail sale of sparkling devices and novelties in any temporary or permanent structure, when the pyrotechnic content exceeds 125 pounds; as defined in Section 202, and shall comply with Section 5609, and NFPA 1124.

TYPE 3 PERMITS

- i. Industrial processing ovens or furnaces operating at approximately atmospheric pressures and temperatures not exceeding 1,400 degrees Fahrenheit which are heated with oil or gas fuel or which contain flammable vapors from the product being produced.
- ii. Wrecking yards, junkyards, outdoor used tire storage, waste material handling plants, and outside storage of forest products not otherwise classified.
- iii. The storage, handling, or discharging of fireworks.
- iv. Unoccupied or vacant buildings or structures 100,000 square feet or more in gross floor area.

TYPE 4 PERMITS

- i. Storage or use at normal temperatures and pressure of not more than 2,000 cubic feet of flammable compressed gas or 6,000 cubic feet of nonflammable compressed gas.
- ii. The production or sale of cryogenic liquids, the storage or use of more than 10 gallons of liquid oxygen, flammable cryogenic liquids or cryogenic oxidizers or the storage of more than 500 gallons of nonflammable, non-toxic cryogenic liquids.
- iii. The storage, handling and process of flammable, combustible and unstable liquids in closed containers and portable tanks in aggregate amounts of more than 660 gallons.
- iv. To store or handle (except medicines, beverages, foodstuffs, cosmetics, and other common consumer items, when packaged according to commonly accepted practices).
 - (1) More than 55 gallons of corrosive liquids.
 - (2) More than 500 pounds of oxidizing materials.
 - (3) More than 10 pounds of organic peroxides.
 - (4) More than 500 pounds of nitromethane.
 - (5) More than 1,000 pounds of ammonium nitrate.
 - (6) More than one microcurie of radium no contained in a sealed source.



- (7) More than one millicurie of radium or other radiation material in a sealed source or sources.
- (8) Any amount of radioactive material for which a specific license from the Nuclear Regulatory Commission is required.
- v. More than 10 pounds of flammable solids.
- vi. The melting, casting, heat treating, machine or grinding of more than 10 pounds of magnesium per working day.

THE APPLICATION FEE FOR A PERMIT SHALL BE AS FOLLOWS:

- 1. TYPE 1 - \$54.00
- 2. TYPE 2 - \$214.00
- 3. TYPE 3 - \$427.00
- 4. TYPE 4 - \$641.00

MAKE ALL CHECKS PAYABLE TO:
COUNTY OF BERGEN

MAIL ALL CHECKS TO:
ATTN: Fire Marshal
281 CAMPGAW ROAD,
MAHWAH, NJ 07430

